



Parks, Recreation and Marine

Animal Control Officer I (Non-Career)

Part-Time Employment Opportunity

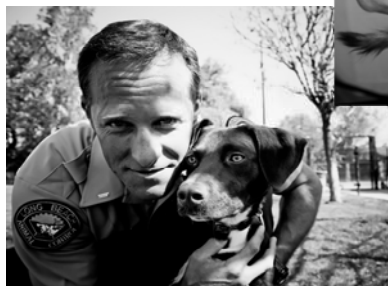
Apply by:
October 30, 2015

The Department of Parks, Recreation and Marine is a nationally recognized and award-winning organization with 1,100 full-time/part-time staff and a budget of \$55 million. The Department oversees facilities and programs that reflect the needs and interests of a culturally diverse community, including: 161 parks with more than 3,200 acres devoted to open space and recreation, 27 community centers, 3 public pools, 6 miles of beaches, and 3 marinas.

The mission of the Long Beach Animal Care Services Bureau is to provide public safety and the humane treatment of animals to nearly 600,000 residents in five cities. Through a unique private/public partnership, the Bureau operates one of the finest shelters in the State of California, promoting best practices in herd health management. With a staff of approximately 50 employees, and an annual operating budget of \$4.6 million, the Bureau will care for more than 11,100 live animals in 2015.

The Department of Parks, Recreation and Marine, Animal Care Services Bureau, is seeking qualified candidates to apply for a **part-time non-career Animal Control Officer I position—this position is assigned to assist the medical team.** The duties and responsibilities for this position include:

- Work closely with the animal medical team on a daily basis;
- Assist in euthanasia and the disposal of animals;
- Assess and report alleged animal cruelty, animal bites, and animal quarantines;
- Issue warning notices to delinquent owners;
- Communicate and document animal medical-related issues with a veterinarian and/or the registered veterinarian technician on duty;
- Clean kennels, cages, and buildings;
- Wash, feed, and care for impounded animals;
- Assist in administering vaccines and microchips;
- Assist with public relations events;
- Perform other related duties as required.



Qualifications This position is open to all candidates meeting the following minimum qualifications:

- High school diploma or equivalent;
- Must possess a valid California Driver's License;
- Demonstrated paid animal care and handling experience;
- Capable of lifting a minimum of 50 pounds regularly, and 75 pounds occasionally;
- A positive attitude and strong interpersonal skills when dealing with the public;
- Ability to interact with employees at all levels of the organization;
- Willingness to work various shifts, including weekends and holidays;
- Experience working in a fast-paced environment is desirable;
- Experience interacting with people from a wide range of ethnic, cultural, and socio-economic backgrounds is desirable.

In addition, all applicants must meet at least one of the following four criteria:

- At least two years dealing with the public in a service-related capacity;
- One year of paid professional experience working in an animal-related capacity;
- Six months paid experience as an Animal Control Officer or trainee;
- Completion of 12 semester units, or 18 quarter units from a recognized college or university in Animal Science, Animal Management, or related course work (copies of transcripts are required).

Hourly Rate The rate for this non-career position ranges from \$16.881 to \$23.038 per hour. The position is temporary and scheduled hours may vary by week on an as-needed basis.

How to Apply Candidates should submit a letter of interest and resume via U.S. mail, fax, or in person, **no later than 5:00 p.m., Friday, October 30, 2015**, to:

Ted Stevens, Manager
Animal Care Services Bureau
7700 E. Spring Street
Long Beach, CA 90815
Fax Number (562) 570-3053

EQUAL OPPORTUNITY EMPLOYER

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990.

If a special accommodation is desired or if you would like to request this information in an alternative format, please call (562) 570-3187.

In support of the City's Language Access Policy, bilingual skills (Spanish, Khmer and/or Tagalog) are desirable for positions interacting with the public.

"We create community and enhance the quality of life through people, places, programs and partnerships"